



# AIRPORT CRIMINAL HISTORY RECORDS FINGERPRINTING APPLICATION



The Federal Bureau of Investigation requires that all individuals applying for a criminal history records check submit the following information. Failure to submit any information may result in denial of an Airport ID badge issuance.

LAST NAME

FIRST NAME

MIDDLE INITIAL

SUFFIX

SOCIAL SECURITY NUMBER

DATE OF BIRTH     /   /   (YYYY MM DD)

PLACE OF BIRTH              
(U.S. STATE OF BIRTH, IF OUTSIDE U.S. THEN COUNTRY OF BIRTH)

SEX  (SEE ATTACHED PAGE SECTION #1 FOR THE CORRECT CODE)

RACE  (SEE ATTACHED PAGE SECTION #2 FOR THE CORRECT CODE)

EYES    (SEE ATTACHED PAGE SECTION #3 FOR THE CORRECT CODE)

HAIR    (SEE ATTACHED PAGE SECTION #4 FOR THE CORRECT CODE)

HEIGHT    (FIRST BLOCK FEET, SECOND TWO BLOCKS INCHES)

WEIGHT    (POUNDS)

# CRIMINAL HISTORY RECORDS FINGERPRINTING APPLICATION CODES

## SECTION #1: SEX

### CODE

F = Female  
M = Male  
G = "Male Impersonator"  
N = "Female Impersonator" or transvestite  
X = Unknown gender

## SECTION #2: RACE

### CODE

A Chinese, Japanese, Filipino, Polynesian, Indian, Indonesian, Asian Indian or Samoan  
B Origin in any of the black racial groups of Africa  
I American Indian, Eskimo or Alaskan native  
U Indeterminable race  
W Caucasian, Mexican, Puerto Rican, Cuban, Central or South American

## SECTION #3: EYES

### CODE

BLK = Black  
BLU = Blue  
BRO = Brown  
GRY = Gray  
GRN = Green  
HAZ = Hazel  
MAR = Maroon  
PNK = Pink  
XXX = Unknown

## SECTION #4: HAIR

### CODE

BAL = Bald  
BLK = Black  
BLN = Blond or Strawberry  
BRO = Brown  
GRY = Gray or Partially Gray  
RED = Red or Auburn  
SDY = Sandy  
WHI = White  
XXX = Unknown



# AIRPORT SECURITY IDENTIFICATION BADGE APPLICATION



**PRINT** all information in the box below before returning this form to the Airport Operations Control Center.

NAME (LAST, FIRST, MIDDLE) _____	
ALIAS(ES) _____	SOCIAL SECURITY NUMBER _____
COUNTRY AND STATE OF BIRTH _____	
ARE YOU A U.S. CITIZEN? YES <input type="checkbox"/> NO <input type="checkbox"/> If you are not a U.S. Citizen, complete the information in fields 1 and 2	
1. <input type="checkbox"/> Alien Registration No. _____, or <input type="checkbox"/> I-94 Arrival/Departure Form No. _____	
2. Country of Citizenship _____	
ORGANIZATION _____	POSITION _____
DATE OF BIRTH _____	GENDER _____ WEIGHT _____
HAIR COLOR _____	EYE COLOR _____ HEIGHT _____ Ft. _____ In.
ADDITIONAL ID's (if required) _____	TYPE _____ NUMBER _____

I, the undersigned, acknowledge that the information I have provided is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement can be punished by fine or imprisonment or both (see Section 1001 of Title 18 of the United States Code). I understand that Federal regulations under 49 CFR 1542.209 imposes a continuing obligation for me to disclose to the Midland International Air & Space Port within 24 hours if I am convicted of any disqualifying criminal offenses that occurs while I have unescorted access authority. I understand that the ID badge must be displayed, on the outermost garment at waist level or above, at all times while located in the Secured Area. I understand that there is a \$50.00 application fee associated with this badge (which includes the cost for fingerprinting), \$5.00 of which will be refunded upon the return of this badge to the Airport Operations Control Center (AOCC). **I also understand that a penalty of \$100.00 will be assessed against me if my ID badge is lost or stolen.** This badge shall be returned to the AOCC upon my termination or transfer to another airport. I understand that unauthorized use of this badge and/or intentional falsification of required information will subject me to possible criminal prosecution. Failure to observe any of the rules or regulations set forth by the Airport Security Program will result in the forfeiture of this identification badge. By signing this document, I also understand that I must adhere to the rules and regulations of the Midland International Air & Space Port Minimum Standards adopted by the Midland City Council on May 10, 2005. Furthermore, I authorize the Social Security Administration to release my Social Security Number and full name to the Transportation Security Administration, Office of Intelligence and Analysis (OIA), Attention: Aviation Programs (TSA-10)/Aviation Worker Program, 601 South 12th Street, Arlington, VA 20598. I am the individual to whom the information applies and want this information released to verify that my SSN is correct. I know that if I make any representation that I know is false to obtain information from Social Security records, I could be punished by a fine or imprisonment or both..

APPLICANTS SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
**AUTHORIZATION FOR BADGE ISSUANCE (FROM THE SECURITY AGREEMENT):**

I hereby certify the above-named applicant is authorized to obtain a Midland International Air & Space Port Security Identification Badge for use in entering the AOA/Secured Areas. I hereby certify the information above is accurate and appropriate I-9 Documentation will be submitted upon arrival in the AOCC. I hereby state by signing this document that I have undergone said criminal history records check required by the Transportation Security Administration (TSA). **I agree to ensure that the ID badge issued to this applicant shall be returned to the AOCC upon termination of the applicant's involvement or transfer to another airport within ten (10) days or a penalty of \$100.00 will be assessed against the Company of which he/she was employed.**

NAME (PRINTED) \_\_\_\_\_ TITLE \_\_\_\_\_  
SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
CONTACT # \_\_\_\_\_

### FOR AOCC USE ONLY

TYPE: BLUE <input type="checkbox"/> RED <input type="checkbox"/> GREEN <input type="checkbox"/> YELLOW <input type="checkbox"/> PINK <input type="checkbox"/> WHITE <input type="checkbox"/> VOLUNTEER <input type="checkbox"/>	
BADGE NUMBER _____	ISSUE DATE _____ EXPIRATION DATE _____
NEW BADGE <input type="checkbox"/> RENEWAL <input type="checkbox"/> LOST ID REPLACEMENT <input type="checkbox"/>	
TWO FORMS OF IDENTIFICATION VERIFIED <input type="checkbox"/>	
CHRC COMPLETE <input type="checkbox"/> N/A <input type="checkbox"/>	Bill Company: _____ Amount \$ _____
STA COMPLETE <input type="checkbox"/> N/A <input type="checkbox"/>	
MATRIX: _____	No Charge <input type="checkbox"/> RECEIPT # _____
CHRC: _____	
VERIFIED BY: _____	

**Personal Contact Information**

**PRINT** all information in the box below before returning this form to the Airport Operations Control Center.

<b>APPLICANT NAME</b> (LAST, FIRST, MIDDLE)		
MAILING ADDRESS		
CITY	STATE	ZIP CODE
PHONE #		

**Emergency Contact Information**

**PRINT** all information in the box below before returning this form to the Airport Operations Control Center.

<b>EMERGENCY CONTACT</b> (LAST, FIRST, MIDDLE)		
MAILING ADDRESS		
CITY	STATE	ZIP CODE
PHONE #		
RELATIONSHIP		

**MIDLAND INTERNATIONAL AIR & SPACE PORT, DEPARTMENT OF AIRPORTS  
SECURITY ID BADGE APPROVAL FORM  
(FOR DEPARTMENTAL USE ONLY)**

BADGE NUMBER:	TOD SCHEDULE:	PIN NUMBER:
ACCESS LEVEL(S):		ACCESS CODE EXPIRATION:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
DEPARTMENT OF AIRPORTS AUTHORIZATION:		
_____		
Justine Ruff, Director of Airports		

**BADGE PRINTED BY:** \_\_\_\_\_ **DATE PRINTED:** \_\_\_\_\_

**COMMENTS/ADDITIONAL INFORMATION:**

# AIRPORT SECURITY IDENTIFICATION BADGE CRIMINAL HISTORY APPLICATION

The Transportation Security Administration TSAR Part 1542 requires that all individuals who apply for unescorted access to an airport's Secured Area undergo a fingerprint-based Criminal History Records Check (CHRC) that does not disclose a disqualifying criminal offense. An individual has a disqualifying criminal offense if the individual has been convicted, or found guilty by reason of insanity, any of the crimes listed below in the past 10 years.

1. Forgery of certificates, false making of aircraft, and other aircraft registration violations
2. Interference with air navigation
3. Improper transportation of a hazardous material
4. Aircraft piracy
5. Interference with flight crew members or flight attendants
6. Commission of certain crimes aboard aircraft in flight
7. Carrying a weapon or explosive aboard an aircraft
8. Conveying false information and threats
9. Aircraft piracy outside the special aircraft jurisdiction of the United States
10. Lighting violations involving transporting controlled substances
11. Unlawful entry into an aircraft or airport area that serves air carriers or foreign air carriers contrary to established security requirements
12. Destruction of an aircraft or aircraft facility
13. Murder
14. Assault with intent to murder
15. Espionage
16. Sedition
17. Kidnapping or hostage taking
18. Treason
19. Rape or aggravated sexual abuse
20. Unlawful possession, use, sale, distribution or manufacture of an explosive or weapon
21. Extortion
22. Armed or felony unarmed robbery
23. Distribution of, or intent to distribute, a controlled substance
24. Felony arson
25. Felony involving a threat
26. Felony involving:
  - a. Willful destruction of property;
  - b. Importation or manufacture of a controlled substance;
  - c. Burglary;
  - d. Theft;
  - e. Dishonesty, fraud, or misrepresentation;
  - f. Possession or distribution of stolen property;
  - g. Aggravated assault;
  - h. Bribery; or
  - i. Illegal possession of a controlled substance punishable by a maximum term of more than 1 year.
27. Violence at international airports;
28. Conspiracy or attempt to commit any of the aforementioned acts

I, the undersigned, do not have any of the above disqualifying offenses and I understand that any individual who has been convicted or found not guilty by reason of insanity of the crimes listed above within the previous ten years is legally prohibited from unescorted SIDA access.

I understand that Federal regulations under 49 CFR 1542.209 imposes a continuing obligation for me to disclose to the Midland International Air & Space Port within 24 hours if I am convicted of any disqualifying criminal offenses that occurs while I have unescorted access authority.

The information I have provided on this application is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement on this application can be punished by fine or imprisonment or both. (See section 1001 of Title 18 United States Code.)

*Applicants Signature* \_\_\_\_\_ *DATE* \_\_\_\_\_

## CRIMINAL HISTORY RECORDS CHECK (CHRC)

In accordance with the Transportation Security Administration TSAR Part 1542.209, a copy of the criminal record received from the FBI will be provided to an individual only if requested in writing. The Airport Security Coordinator will address any questions concerning the results of the criminal history records check (CHRC).

If an individual receives notice that a disqualifying crime was returned from their FBI criminal history records check, and the individual questions the validity of the criminal record, the individual must notify the Midland International Air & Space Port within 30 days in writing of his or her intent to correct any information he or she believes to be inaccurate. If no notification is received from the individual, Midland International Air & Space Port may make the final determination to deny unescorted access authority.

*Applicant's Signature* \_\_\_\_\_ *DATE* \_\_\_\_\_

**The Privacy Act of 1974**  
**5 U.S.C. 552a(e)(3)**

**Privacy Act Notice**

**Authority:** 6 U.S.C. § 1140, 46 U.S.C. § 70105; 49 U.S.C. §§ 106, 114, 5103a, 40103(b)(3), 40113, 44903, 44935-44936, 44939, and 46105; the Implementing Recommendations of the 9/11 Commission Act of 2007, § 1520 (121 Stat. 444, Public Law 110-52, August 3, 2007); and Executive Order 9397, as amended.

**Purpose:** The Department of Homeland Security (DHS) will use the biographic information to conduct a security threat assessment. Your fingerprints and associated information will be provided to the Federal Bureau of Investigation (FBI) for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems including civil, criminal, and latent fingerprint repositories. The FBI may retain your fingerprints and associated information in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI. DHS will also transmit your fingerprints for enrollment into US-VISIT Automated Biometrics Identification System (IDENT). If you provide your Social Security Number (SSN), DHS may provide your name and SSN to the Social Security Administration (SSA) to compare that information against SSA records to ensure the validity of the information.

**Routine Uses:** In addition to those disclosures generally permitted under 5 U.S.C. 522a(b) of the Privacy Act, all or a portion of the records or information contained in this system may be disclosed outside DHS as a routine use pursuant to 5 U.S.C. 522a(b)(3) including with third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the TSA system of records notice (SORN) DHS/TSA 002, Transportation Security Threat Assessment System. For as long as your fingerprints and associated information are retained in NGI, your information may be disclosed pursuant to your consent or without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses.

**Disclosure:** Furnishing this information (including your SSN) is voluntary; however, if you do not provide your SSN or any other information requested, DHS may be unable to complete your application for a security threat assessment.

## Providing Identification

In order to apply for any airport issued identification media, an individual is required to prove his/her identity as well as his/her employment eligibility. This can be accomplished by providing documents as listed on the "List of Acceptable Documents" provided on the following page. See below for situations requiring additional documentation.

**For individuals who hold a non-immigrant visa, provide the visa control number, which appears in the top right-hand corner of the visa and is labeled "Control Number."**

**For Individuals who are U.S. citizens born abroad or naturalized U.S. citizens, please provide:**

1. *U.S. Passport number, or*
2. *Certificate of Naturalization Number, Form N-550 or N-570, or*
3. *Certificate of U.S. Citizenship Number, Form N-560 or N-561, or*
4. *Certification of Report of Birth, Form DS-1350, issued prior to 1990. For purposes of the STA, the form name, that is, DS-1350, must be entered in the submission in lieu of the document control number, or*
5. *Certification of Report of Birth, Form DS-1350, issued after 1990, which contains a 10-digit document number, beginning with 159 (for example, 159- XXXXXXXX). For purposes of the STA, the document control number must be entered in the submission, or*
6. *Consular Report of Birth Abroad, Form FS-240, issued prior to 1990. For purposes of the STA, the form name, that is, FS-240, must be entered in the submission in lieu of the document control number, or*
7. *Consular Report of Birth Abroad, Form FS-240, issued after 1990, which contains a 10-digit document number, beginning with 159 (for example, 159-:XXXXXXXX). For purposes of the STA, the document control number must be entered in the submission, or*
8. *Certification of Birth Abroad, Form FS-545, issued prior to 1990.*

**NOTE: The City of Midland's Department of Airports requires that a minimum of two (2) identification documents be provided before a badge application is processed.**

## LISTS OF ACCEPTABLE DOCUMENTS

**All documents must be UNEXPIRED**

Employees may present one selection from List A  
or a combination of one selection from List B and one selection from List C.

LIST A Documents that Establish Both Identity and Employment Authorization	O R	LIST B Documents that Establish Identity	AND	LIST C Documents that Establish Employment Authorization
<ol style="list-style-type: none"> <li>1. U.S. Passport or U.S. Passport Card</li> <li>2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551)</li> <li>3. Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa</li> <li>4. Employment Authorization Document that contains a photograph (Form I-766)</li> <li>5. For a nonimmigrant alien authorized to work for a specific employer because of his or her status:                             <ol style="list-style-type: none"> <li>a. Foreign passport; and</li> <li>b. Form I-94 or Form I-94A that has the following:                                     <ol style="list-style-type: none"> <li>i. The same name as the passport; and</li> <li>ii. An endorsement of the alien's nonimmigrant status as long as that period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form.</li> </ol> </li> </ol> </li> <li>6. Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI</li> </ol>	O R	<ol style="list-style-type: none"> <li>1. Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address</li> <li>2. ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address</li> <li>3. School ID card with a photograph</li> <li>4. Voter's registration card</li> <li>5. U.S. Military card or draft record</li> <li>6. Military dependent's ID card</li> <li>7. U.S. Coast Guard Merchant Mariner Card</li> <li>8. Native American tribal document</li> <li>9. Driver's license issued by a Canadian government authority</li> <li><b>For persons under age 18 who are unable to present a document listed above:</b></li> <li>10. School record or report card</li> <li>11. Clinic, doctor, or hospital record</li> <li>12. Day-care or nursery school record</li> </ol>	AND	<ol style="list-style-type: none"> <li>1. A Social Security Account Number card, unless the card includes one of the following restrictions:                             <ol style="list-style-type: none"> <li>(1) NOT VALID FOR EMPLOYMENT</li> <li>(2) VALIDFORWORKONLY WITH INS AUTHORIZATION</li> <li>(3) VALIDFORWORKONLY WITH DHS AUTHORIZATION</li> </ol> </li> <li>2. Certification of report of birth issued by the Department of State (Forms DS-1350, FS-545, FS-240)</li> <li>3. Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal</li> <li>4. Native American tribal document</li> <li>5. U.S. Citizen ID Card (Form I-197)</li> <li>6. Identification Card for Use of Resident Citizen in the United States (Form I-179)</li> <li>7. Employment authorization document issued by the Department of Homeland Security</li> </ol>

**NOTE: The City of Midland's Department of Airports requires that a minimum of two (2) identification documents be provided before a badge application is processed.**